

# COMPTONS TOLLER AND WYNFORD PARISH COUNCIL

Minutes of the Parish Council meeting held on

Monday 19<sup>th</sup> May 2025

7.00 pm at Compton Valence Village Hall

Following Annual Parish Assembly

## **Present: Councillors**

|                                     |                   |
|-------------------------------------|-------------------|
| Charles Sclater (CS) (Chairman)     | - Compton Valence |
| Ashley Stewart (AS) (Vice Chairman) | - West Compton    |
| Jeremy Russell (JR)                 | - Compton Valence |
| Simon Simpson (SS)                  | - Toller Fratrum  |
| Chris Bennett (CB)                  | - Wynford Eagle   |
| Vacancy                             | - West Compton    |
| Vacancy                             | - Wynford Eagle.  |

**Members of the Public** - Cllr. Neil Eysenck (Ward Councillor)

- 25/05-1 Election of Chair and sign of acceptance of office 2025-26**  
CS accepted to continue in the role of Chairman
- 25/05-2 Election of Vice Chair and sign acceptance of office 2025-26**  
AS accepted to continue in role of Vice Chairman
- 25/05-3 To receive apologies for absence** – All present at the meeting.
- 25/05-4 To receive any declarations of interest or grants of dispensation**  
- None
- 25/05-5 To approve minutes of the last meeting held on 31<sup>st</sup> March 2025**  
The minutes were approved as an accurate record of the meeting.
- 25/05-6 Matters arising for information only** – None
- 25/05-7 Democratic forum** – None
- 25/05-8 To consider the continued working of the Parish Council**  
It was unanimously agreed that the council should continue without a clerk. As discussed at the previous meeting the role of the clerk should be spread amongst the councillors. With the absence of any wages and removal of some other expenditure the administration should be greatly reduced.
- 25/05-9 To consider the need for recruiting a group parish clerk**

It was agreed that no clerk should be sought and no need to consider a merger with adjoining councils.

**25/5-10 To consider the councillor vacancies**

AS reported that Russell Coombes had agreed to fill the vacant seat as councillor for West Compton.

**25/5-11 Finance**

The meeting agreed unanimously to appoint CB as the Responsible Financial Officer for the 2024-5 Accounting Statements and Returns.

**a. To approve the Annual Insurance 2025-26**

It was agreed to renew the insurance for the Council with Ansvar for quoted £187.50, to cover the council's Public and products Liability, Employers Liability, Trustees and Directors Liability and personal accident.

**b. To receive the internal Audit report 2024-25**

The council asked Amanda Stewart, as a former clerk, to act as independent internal auditor. This was unanimously approved.

**c. To approve the certificate of exemption 2024-25**

Proposed CS                      Seconded AS

**d. To approve the Annual Return Section 1 – 2024-25**

Proposed CS                      Seconded JR

**e. To approve the Annual Return Section 2 – 2024-25**

Proposed CB                      Seconded SS

**f. To confirm the PC does not have a conflict of interest with BDOLLP (external auditor)**

Unanimously agreed

**g. To confirm dates of the NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (EXEMPT AUTHORITY)**

Agreed and relevant copies to be placed on notice boards for 4 parishes: Compton Valence (JR), Toller Fratrum (SS), Wynford Eagle (AS) and West Compton (AS)

**h. To approve all payments and receipts due to be paid**

Payments

|                     |                  |         |
|---------------------|------------------|---------|
| Accounting software | April to June    | £ 43.20 |
| Hugo Fox            | Website          | £ 35.97 |
| CVVH                | Hall Hire        | £ 20.00 |
| Ansvar              | Annual Insurance | £187.50 |
| Michele Harding     | Advisory clerk   | £100.00 |
| Easy Space          | Annual renewal   | £ 33.47 |

Receipts

|                |         |          |
|----------------|---------|----------|
| Dorset Council | Precept | £1300.00 |
|----------------|---------|----------|

**i. Bank Balance**

|                 |                 |
|-----------------|-----------------|
| Current account | £1684.75        |
| Deposit account | <u>£4578.97</u> |
|                 | £6263.72        |

**25/5-12 To reaffirm the standing orders and financial regulations other policies of the council**

It was agreed that the extant standing orders should remain in place with the exception of the Scribe accounting software which due to the reduced entries would be cancelled.

Proposed JR                      Seconded AS

JR agreed to maintain a spreadsheet for accounting purposes and reconcile with the Bank statement.

SS agreed to manage the Domain name held with EASYSPEACE covering the Domain name, email, privacy for £119.21 per annum.

It was agreed that all councillors would have access to the email account and to action all items received.

It was agreed to deregister from HMRC Paye while no employee retained to avoid having to complete a Nil return monthly.

**25/5-13 To confirm roles responsibilities of Cllrs**

|                                                |                       |
|------------------------------------------------|-----------------------|
| Agendas & Minutes                              | CS                    |
| Bank payments approval                         | AS                    |
| Bank payments approval and keeping of accounts | JR                    |
| Maintaining Website, Domain name etc           | SS                    |
| Rights of way liaison (West)                   | SS                    |
| Rights of Way Liaison (East)                   | CS                    |
| Fingerposts                                    | Parish Representative |
| Gritbins                                       | Parish Representative |
| Highways issues                                | Parish Representative |

**25/5-14 To confirm meeting dates for the coming year**

It was proposed to hold meetings on the following dates:

|                                      |                                                              |
|--------------------------------------|--------------------------------------------------------------|
| Monday 6 <sup>th</sup> October 2025  |                                                              |
| Monday 12 <sup>th</sup> January 2026 | by Zoom                                                      |
| Monday 23 <sup>rd</sup> March 2026   | by Zoom                                                      |
| Monday 11 <sup>th</sup> May 2026     | to include Annual Parish Assembly and Annual Parish Meeting. |

**25/5-15 To confirm any planning applications or other planning matters**

No further comment received regarding the TPO proposals at Wynford Eagle.

**25/5-16 To consider any Highways or Rights of way matters  
Road Repairs**

The road through Compton Valence is due to have repairs undertaken during the week commencing 2<sup>nd</sup> June 2025.

**Finger Posts**

The Normtech team has replaced the 'Main Road' finger on Roman Road Dairy Junction and removed the Roundels on the Roman Road Post to the south of Compton Valence. The cost of this work was expected to be in the region of £200 for the Finger and £120 per Roundel.

It is proposed to renew the Finger Post at 'Three Sisters Junction' in its entirety for a sum of £1,800.

The Finger missing from 'Two Gates' to West Compton/Wynford Eagle/Maiden Newton was expected to cost £200 plus fixings.

It was agreed to proceed on this basis.

**25/5-17 To consider any correspondence received and previously circulated**

- Dorset Local Plan – An invitation to an event to discover more about Plan.
- Wessex Internet – Email received to advise of proposed installation of 'gigabit-capable broadband' to West Compton.

**25/5-17 Any Other Business**

**Ammonite GP Surgery**

CB updated the meeting on the progress made within the practice at Maiden Newton. It was understood that patients were broadly happier than before. 2 new permanent GPs were expected to join the practice shortly.

**25/5-18 Date and items for next meeting**

Next meeting to take place at Compton Valence Village Hall at 7pm on:

Monday 6<sup>th</sup> October 2025.