

# **THE COMPTONS TOLLER AND WYNFORD PARISH COUNCIL**

*Incorporating the parishes of Compton Valence, West Compton, Toller Fratrum & Wynford Eagle*

## **Annual Parish Assembly**

**Monday 19<sup>th</sup> May 2025**

**6:30pm at Compton Valence Village Hall**

**Followed by the Annual Parish Council meeting.**

*Public and Press are cordially invited to attend.*

### **Agenda**

1. Welcome and Housekeeping
2. Minutes of the Annual Parish Meeting – June 2024
3. Chairmans Report
4. Dorset Council ward members report
5. Your issues

## **Annual Parish Council meeting**

### **Agenda**

1. Election of Chair and sign of acceptance of office 2025-26
2. Election of Vice Chair and sign acceptance of office 2025-26
3. To receive apologies for absence
4. To receive any declarations of interest or grants of dispensation
5. To approve minutes of the last meeting held on 31<sup>st</sup> March 2025
6. Matters arising for information only
7. Democratic forum
8. To consider the continued working of the Parish Council
9. To consider the need for recruiting a Group parish clerk
10. To consider the councillor vacancies
11. Finance
  - a. To approve the Annual Insurance 2025-26
  - b. To receive the internal Audit report 2024-25
  - c. To approve the certificate of exemption 2024-25
  - d. To approve the Annual Return Section 1 – 2024-25
  - e. To approve the Annual Return Section 2 – 2023-24
  - f. To confirm the PC does not have a conflict of interest with BDOLLP (external auditor)
  - g. To confirm dates of the NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (EXEMPT AUTHORITY)
  - h. To approve all payments and receipts due to be paid
12. To reaffirm the standing orders and financial regulations other policies of the council
13. To confirm roles responsibilities of Cllrs
14. TO confirm meeting dates for the coming year
15. To confirm any planning applications or other planning matters
16. To consider any Highways or Rights of way matters
17. To consider any correspondence received and previously circulated
18. Date and items for next meeting